

BOARD OF DIRECTORS

MINUTES

AREA AGENCY ON AGING OF WESTERN MICHIGAN

March 25th, 2024

Area Agency on Aging of Western Michigan Office
3215 Eaglecrest Drive NE, Grand Rapids MI 49525

UNIT OF GOVERNMENT	MEMBERS PRESENT	MEMBERS ABSENT
ALLEGAN COUNTY	Mark DeYoung Stuart Peet	
GRAND RAPIDS, CITY	Lisa Knight	Jane DeVries
IONIA COUNTY	Edna Albert	Larry Tiejema
KENT COUNTY	Carol Hennessy	Nancy Nielsen
LAKE COUNTY	Marilyn Burns Kristine Raymond	
MASON COUNTY	Ron Bacon Susan Evans	
MECOSTA COUNTY	Sharon Bongard Bill Routley	
MONTCALM COUNTY	Ron Baker	Chuck Hazekamp
NEWAYGO COUNTY	Kenneth DeLaat Richard Fitzpatrick	
OSCEOLA COUNTY	Dawn Montague	Tim Michell

Staff Present: Kendrick Heinlein, Scott Russett, Cassie Caple, Holly Williams, Suzanne Filby-Clark, Laura Dobrzelewski, Martha Anderson, Megan Miller, Kristyn VanderZouwen, Morgan Lambert,

Jessica Torpey

Guests Present: Barb Hazlett – AAAWM Advisory Council Chairperson

I. Roll Call and Agenda Approval

Chair, Bill Routley called the meeting to order at 1:30 pm.

Dawn Montague moved, and Ron Bacon seconded the approval of the Agenda. Motion carried.

II. Minutes of the February 26th, 2024 Meeting

Stuart Peet moved and Sharon Bongard seconded the motion to approve the February 26th, 2024 Minutes with the above addition. Motion carried.

III. Mission Moment: *What is an Area Agency on Aging? (video)*

IV. Reports

A. Advisory Council Report

Barb Hazlett, Advisory Council Chair, gave report from the last Advisory Council Meeting. Topics at the meeting included self-determination, elder abuse/scams, and the OAA/KCSM client reports. The group is continuing to focus on advocating to bolster the Ombudsman program with the State. The \$3M ask would hire 2.5 more staff and bring the Ombudsman to bed ratio closer to 1:2,000. The group has welcomed two new members from Allegan and Ionia counties. May 1st is the next Older Michiganians Day event-the group is taking a 46-person bus to Lansing to participate in the event. The day will be filled with advocacy, activities and the ability to talk directly with legislatures. The BOD is welcome and encouraged to attend, please contact Sheri Harris for more information.

B. Financial Reports

Scott Russett, CFO reviewed the following FY 2024 February Financial Reports:

Report 1- Balance Sheet -the agency is showing a healthy cash balance currently. The Deferred Income line shows \$789,000 which is purposeful to match when expenses go live on two new program lines. The FY23 Fund Balance reflects a change from what was previously recorded-a Waiver payment came in lower than anticipated due to an underage in State Waiver funding.

Report 5 – Summary Expense Report – the agency is 41.6% through the FY and is showing 41% spent. OAA and KCSM expenses lag one month but are both tracking in line with what is expected.

C. Self Determination and Veterans Directed Care Program Overview

Martha Anderson, Assistant Director of Care Management, and Megan Miller, Self Determination Specialist, gave an overview of the Self Determination and Veterans Directed Care programs and answered questions from the Board.

D. Elder Abuse Update

Kristyn VanderZouwen, Contract Administrator, shared updates on the Elder Abuse program from FY23 and FY24 to-date.

FY23-the coalition had 113 members and held monthly meetings bringing in speakers to educate the public on Elder Abuse.

FY24-The coalition is currently doing work on revamping the mission/vision of the group, has welcomed 33 new members and two new organizations-Legal Aid of West Michigan and the Lowell Police Department. Kristyn has done two interviews with Shelley Irwin, 11 presentations in the community on various scams and topics and is in the midst of planning the June 18th event for Elder Abuse Awareness Month. More information on this event will come as the date gets closer.

E. FY23 Older Americans Act & Kent County Senior Milage Client Reports

Morgan Lambert, Contact & Funding Specialist, updated the Board on the FY23 OAA and KCSM Client Reports and fielded questions.

KCSM-\$11.37M to award, 73% went to contracted partners and 15% went to purchase of service partners. 96% of the total funds to award were spent. 18,637 clients were served in the 9-month period, this is a 13% increase in people served.

OAA-\$12.48M to award with the vast majority going to contracts and services. 94% of the total funds were spent, our target is 97% which shows we're getting back on track after the affects COVID had on funding and expenditures. AAAWM chose to leave 25% of the funds unallocated to off-set the changes in ARPA funding that have been discussed in previous meetings.

F. Standards for KCSM and OAA Funding Committees

Cassie Caple, VP of Contract Services and Program Development, shared the Committee Standards for the KCSM and OAA Funding Committees have been reviewed and updated. No significant changes. Cassie reminded the Board that these tools are an educational piece for them to provide a better understanding of what goes on behind the scenes before funding changes are brought forth to them for approval.

Action Item: Ron Bacon made a motion to approve the revised Standards for the KCSM and OAA Funding Committees. Carol Hennessy seconded, and the others approved the motion. Motion carried.

G. CEO's Report

Kendrick Heinlein, CEO, touched on the following and answered questions from the BOD:

Nomination Committee Formation for Officers-Ron Bacon will head the committee again for nominations. members are encouraged to connect with Kendrick prior to April with interest in running for a position on the committee or with changes coming their way that would inhibit them from doing so.

Annual Meeting Information-will take place prior to the April 22nd BOD meeting. This meeting has its own agenda and minutes from the previous year and is primarily to elect the EC members. This event is no longer paired with the previous Annual Meeting format that was held at the Prince Center. The Annual Celebration will take place at the agency on June 13th from 11am-1:30pm, Kendrick will be presenting volunteer opportunities to the BOD next month.

Local Match- The proposed local match of \$35,000 was shared-these numbers have not been adjusted since 1980. This is something AAAWM will be looking at going forward.

Action Item: Ron Bacon made a motion to approve the local match numbers as presented. Dawn Montague seconded, and the others approved the motion. Motion carried.

IV. Other

A. Bureau of Aging, Community Living and Supports Comments: Ashley Ellsworth, ACLS Field Representative was on vacation. Kendrick shared the Continuing Resolution was extended through 3/22/24. AAAWM should be receiving \$16,000 from the State through added ARPA funds. The ACL has indicated that we should be receiving the Federal Funds that were previously held back due to CR and we should be able to issue an SGA within the next week or so.

B. Public Comments: None.

C. Next Meeting Date: Chair, Bill Routley, stated the next Board of Directors meeting will be on April 22nd, 2024 at the AAAWM building. The meeting adjourned at 2:50 p.m.



Jessica Torpey, Recorder



Carol Hennessy, Secretary